

shall comply with the notice.

- (2) A trade union to which this section applies may, on issuing a notice in the form in Schedule II to this Act or subsequently, issue a further notice requesting the employer, out of the amounts which the employer is to pay over to the trade union, to remit a proportion stated in the notice directly to a specified branch of the trade union.
- (3) A sum deducted in accordance with a notice given under this section shall be in discharge of the liability of the respective member of the trade union to pay dues to that trade union.
- (4) A sum which an employer has in accordance with a notice under this section deducted from the wages of a worker to the trade union shall be paid over not more than one month after the date on which the wages are paid, and the trade union may sue in its own name for any sum which ought to have been paid to the trade union.

LABOUR ACT 2003 (ACT 651)



**FRIEDRICH
EBERT
STIFTUNG**

RULES,
ACCOUNTS
AND
DUES
OF
A
TRADE
UNION

Section 85-Rules of Trade Unions and Employers' Organisations

The rules of a trade union or an employers' organisation shall include provisions in respect of the following matters:

- (a) the name of the trade union or organisation;
- (b) the registered office to which correspondence and notices may be addressed;
- (c) the principal objects of the trade union or employers' organisation;
- (d) the qualifications for membership;
- (e) the grounds on which an officer or a member may be suspended or dismissed from office or membership;
- (f) the procedure for suspension or dismissal of an officer or a member;
- (g) the membership fees and other subscriptions payable;
- (h) the manner of dissolution of the trade union or employers' organisation and disposal of its assets;
- (i) the manner of altering, amending or revoking its constitution or rules and
- (j) the powers, functions and duties of officers of the trade union or employers' organisation.

Section 94-Accounts and Audit

(1) A trade union or an employers'

organisation registered under this Act shall:

- (a) keep books and records of accounts of its income, expenditure, assets and liabilities; and
 - (b) prepare annual financial statements consisting of all income and expenditure statements in respect of each financial year of the trade union or employers' organisation and a balance sheet showing its assets, liabilities and financial position at the end of that financial year.
- (2) The books and records of accounts and financial statements shall be audited within six months after the end of its financial year by an auditor appointed by the trade union or employers' organisation.

Section 111-Union Dues

- (1) A trade union to which this section applies may issue to the employer of any workers who are members of that trade union, a notice in the form in Schedule II to this Act requesting the employer:
- (a) to deduct from the wages of his or her workers covered by a certificate issued under section 99, the sums specified by the trade union and
 - (b) to pay over the sums deducted as may be directed by the trade union, and, subject to this section, the employer